

# Group Block Housing Request Form AutoMobility LA 2018 November 26-29, 2018

### **1. CONTACT INFORMATION**

AutoMobility LA 2018 through our official Housing provider, Connections Housing will confirm all reservations to the person listed below.

Name:		Company:				
Address						
City:	State:	Postal Code:	Country:			
Phone:	Fax:	E				
	important consideration in c		Rate Location next available hotel will be assigned.			

1 <sup>st</sup> Choice	4 <sup>th</sup> Choice
2 <sup>nd</sup> Choice	5 <sup>th</sup> Choice
3 <sup>rd</sup> Choice	6 <sup>th</sup> Choice

### 3. ROOM BLOCK INFORMATION

Please complete the grid, providing a night by night breakdown of the number of rooms required. Bedding type is a request only and hotel may not be able to accommodate.

Date:					
Rooms/One Bed:					
Rooms/Two Beds:					
TOTAL:					

\*\*\* If rooms are required for more than a 10-night stay, please note the dates & number of rooms needed on the back of this sheet or separate page and send in with your request. \*\*\*

This form is provided for your convenience in making group housing reservation requests for AutoMobility LA 2018. As it may not be possible to confirm everyone's first choice, the following guidelines will apply:

1. Return completed forms via secure fax to 702-442-9443, or mail this form to:

Attn: AutoMobility LA 2018 Connections Housing 3834 Silvestri Lane Las Vegas, NV 89120

2. All reservations will be on a request basis and confirmed first come, first served.

3. Please provide six (6) hotel choices. Hotels will be assigned based on availability. Every effort will be made to accommodate all requests.

- 4. You will receive confirmation of your hotel assignment directly from Connections Housing prior to the opening of official housing in February of 2018. Your acknowledgement will include the hotel's confirmed rate, deposit, cancellation and policies.
- 5. If reserving 10 or more rooms, you will receive an email with detailed instructions regarding the assignment of rooms within your sub-block.
- 6. A rooming list must be submitted, or individual room assignments made online by September 15, 2018.

#### PAYMENT INFORMATION

All room blocks require a credit card to guarantee the requested rooms. Visa, MasterCard, American Express & Discover cards will be accepted and must have an expiration date of December 12, 2018 or later. Hotels may charge a one night's room & tax deposit to individual credit cards provided with final rooming list in October of 2018. Please refer to your individual housing acknowledgement for hotel deposit and cancellation policies.

You must check the box acknowledging that you have read the following statement:

By submitting this block request and associated reservations, I give Connections Housing consent to use any personal data provided to both process these requests and contact me in the future with relevant notifications and/or reminders.

## Should you have any questions please contact our Call Center at 844-216-0054 or via email at LAAutoShow@connectionshousing.com.

